Dockit 365 Installation Guide

Contents

Overview

Dockit 365 is a high speed bulk migration tool exclusively designed for Office 365. Dockit 365 helps you migrate contents from network file shares, file servers and local hard drives to Microsoft Office 365 - SharePoint Online, while preserving file properties and associated metadata. The application has been built from ground-up to cater to the needs of businesses in all sizes, from small to large enterprise.

System Requirements

- Windows 10 / Windows 8 / Windows 7 (or) Windows Server 2012 / Windows Server 2008 with the latest service packs (32 or 64 bit platforms)
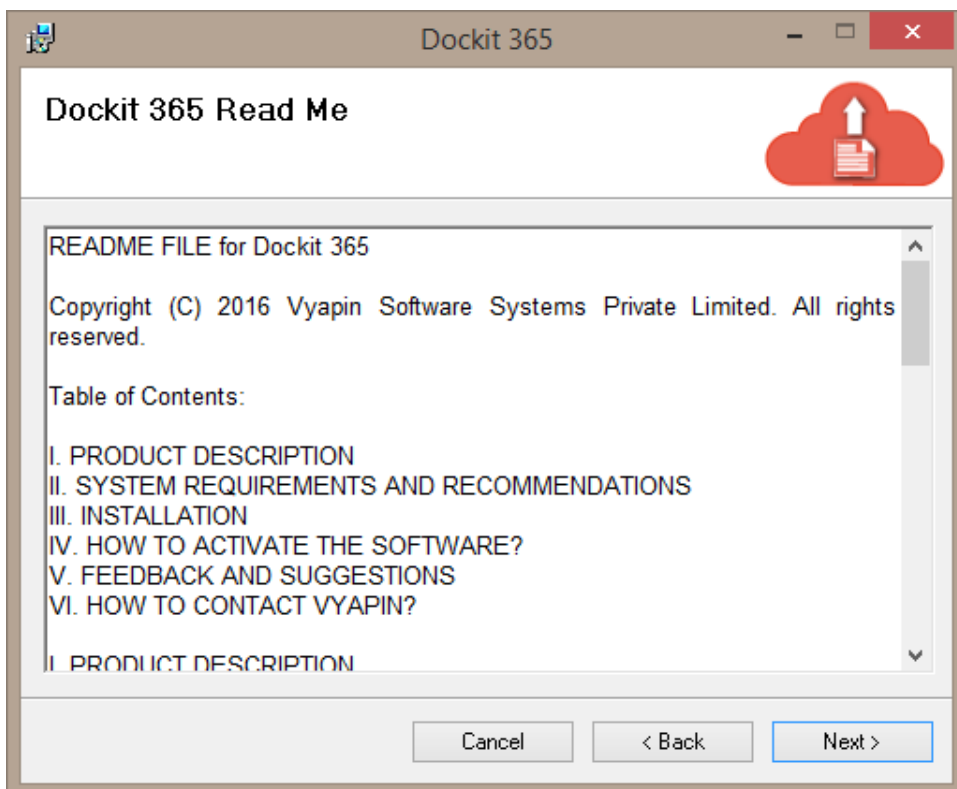- .NET Framework 4.5 or higher

Installation Steps

The simple setup wizard will guide you through the installation process as shown below:

Step 1: Once you double-click the Dockit365.msi, the setup wizard will appear as shown below:
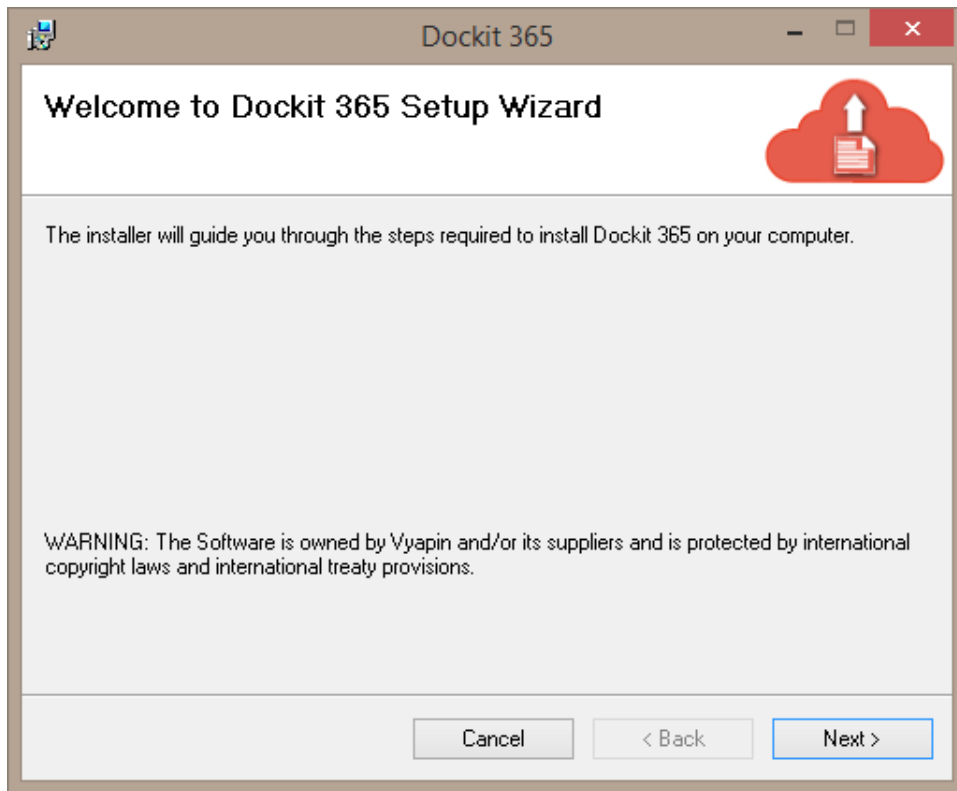
Click **Next** to proceed.

Step 2: The **Dockit 365 Read Me** screen will appear as shown below.

Please review the Read Me contents once to familiarize yourself with the contents. Click **Next** to proceed.
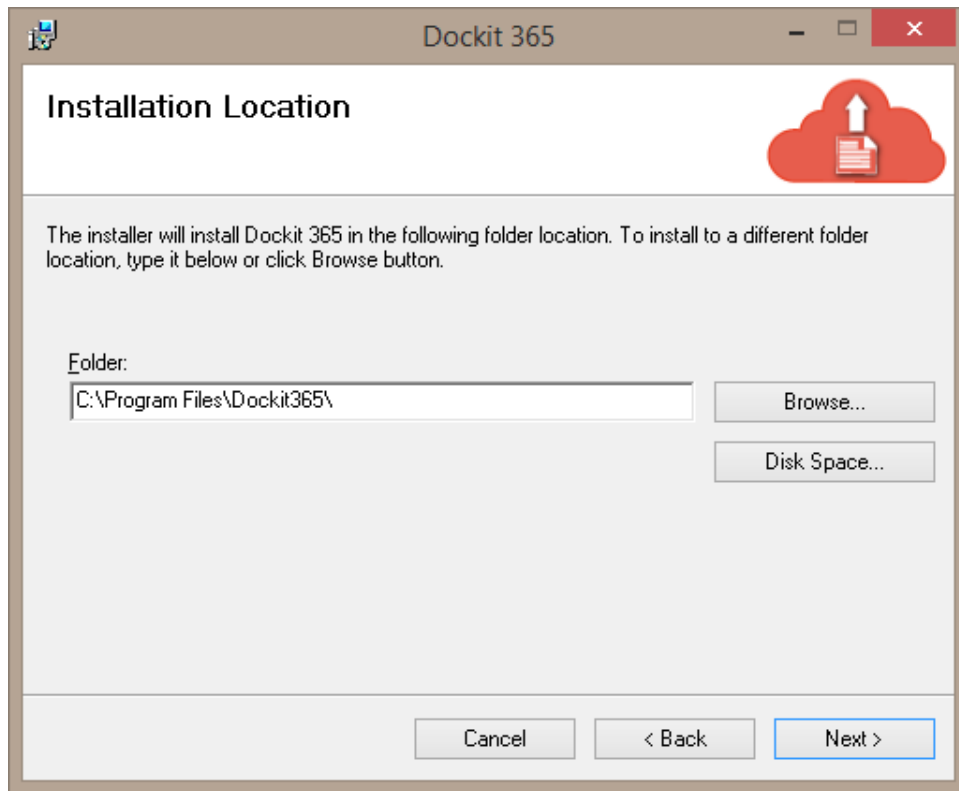
Step 3: License Agreement screen will be shown as below:

Please go through the License Agreement information to familiarize yourself with the contents. This will help you when purchasing the product license.

Click **I Agree** to accept the terms in the **License Agreement** screen and Click **Next** to proceed.

Step 4: Installation Location screen will be shown as below:

- You can select the default location displayed (or)
- You can specify your preferred location through the **Browse** button.

The **Disk Space** button is used to check for available free space in the partition you want to install the product. Click Next to proceed.

**Step 5:** Confirm Installation screen is displayed as below:
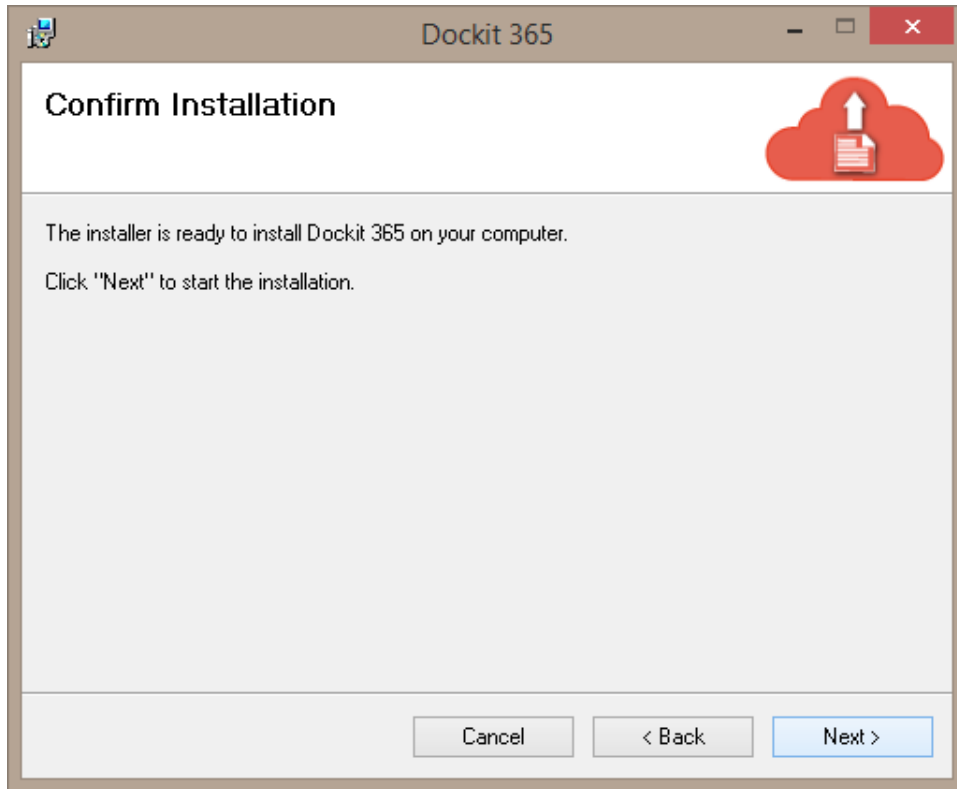
- **Back** – Click this if you want to retrace your steps and change the selected settings.
- **Next** – Click this if you want to proceed with installation.

The progress of the installation is displayed in the **Installing Dockit 365** screen as shown below.
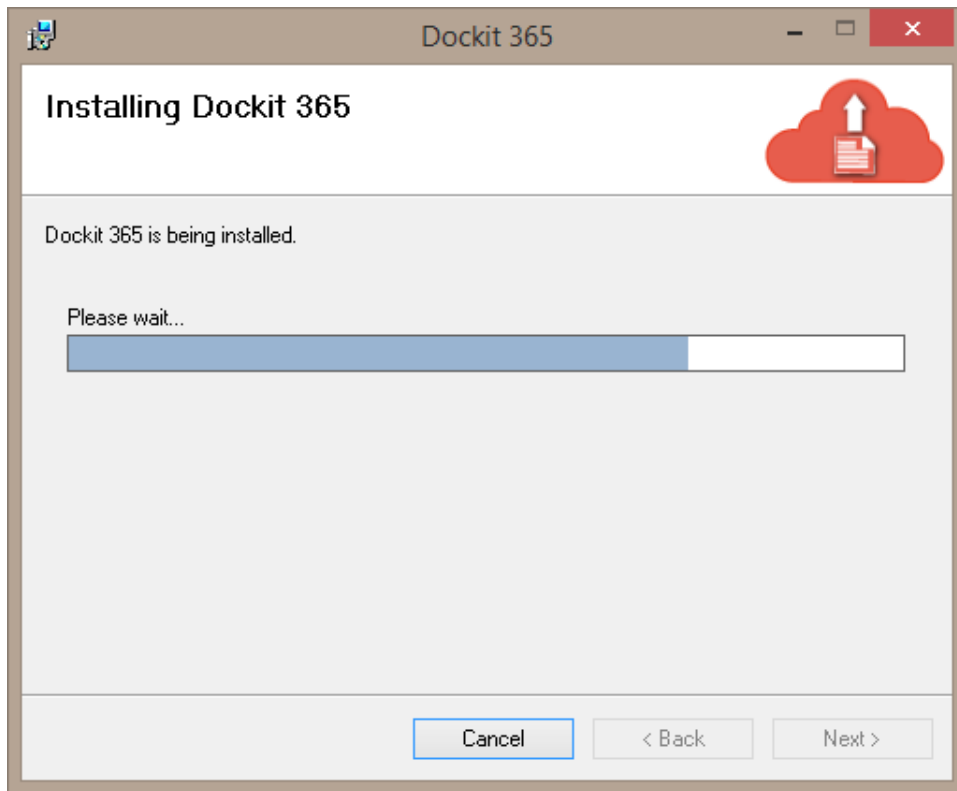
Once the installation is complete, the **Installation Complete** window is displayed as below.
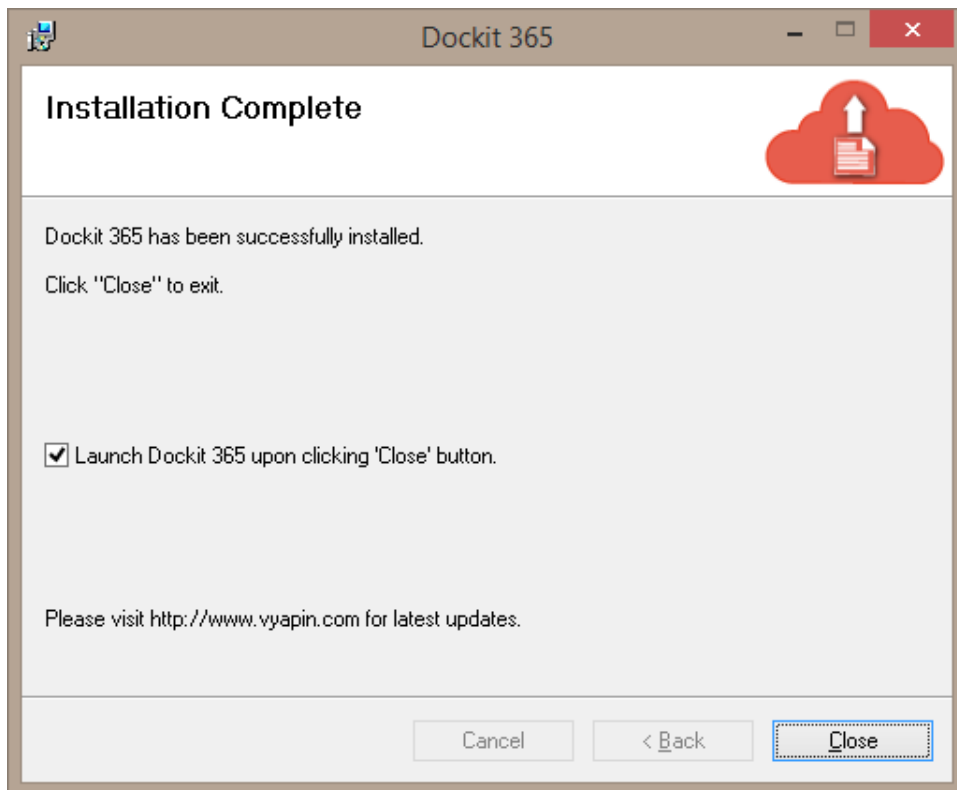
If the **Launch Dockit 365 upon clicking 'Close' button** check-box is checked, then the application is launched immediately. If you do not want the application to start immediately, then uncheck this check-box.

Click **Close** to close the installation wizard.

# Configuring Dockit 365 to migrate file share contents to Office 365 – SharePoint Online

Create Azure Storage Account

1. Sign-up for Azure services account if you don't have one already. Azure Storage plays a vital role in Dockit 365 migration process. Dockit 365 uploads all documents and their metadata as blobs to Azure Blob Storage. It then moves the blob content to Office 365 right from Azure Storage using Office 365 Migration API.

   To sign-up, go to https://azure.microsoft.com/en-us page.
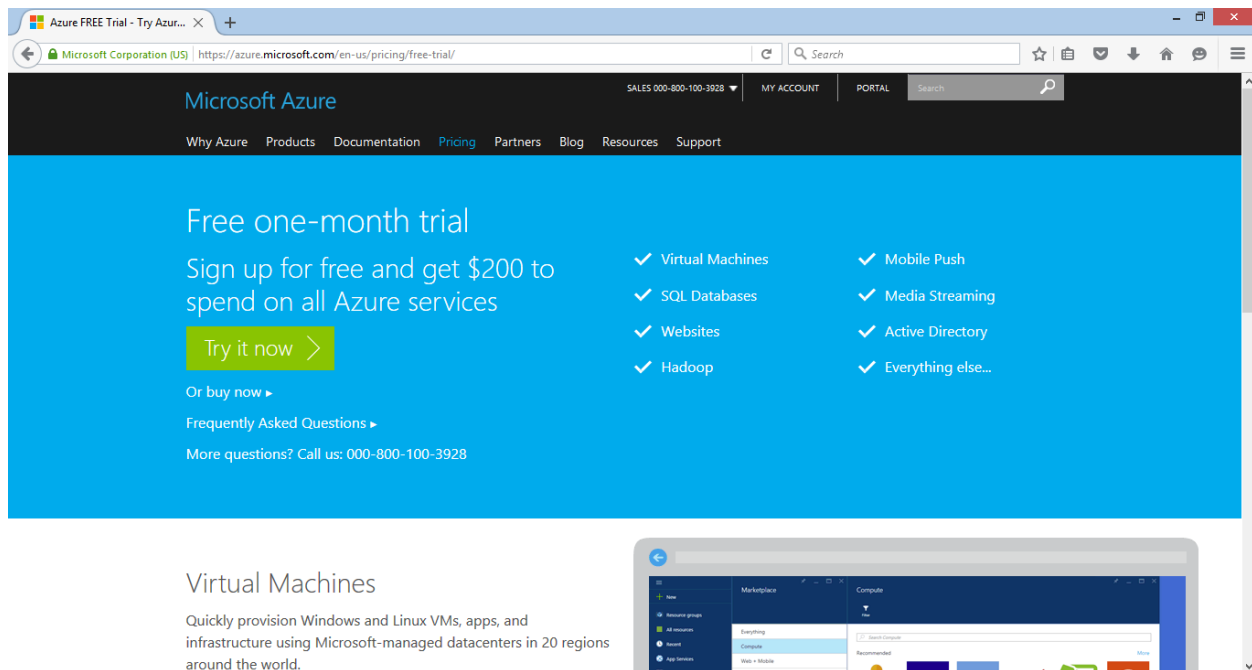
2. Once you have signed-in to the Azure Portal, Dashboard page of your subscription will appear first. Select 'Storage Accounts' from left blade. The Storage Accounts screen will be shown as below:
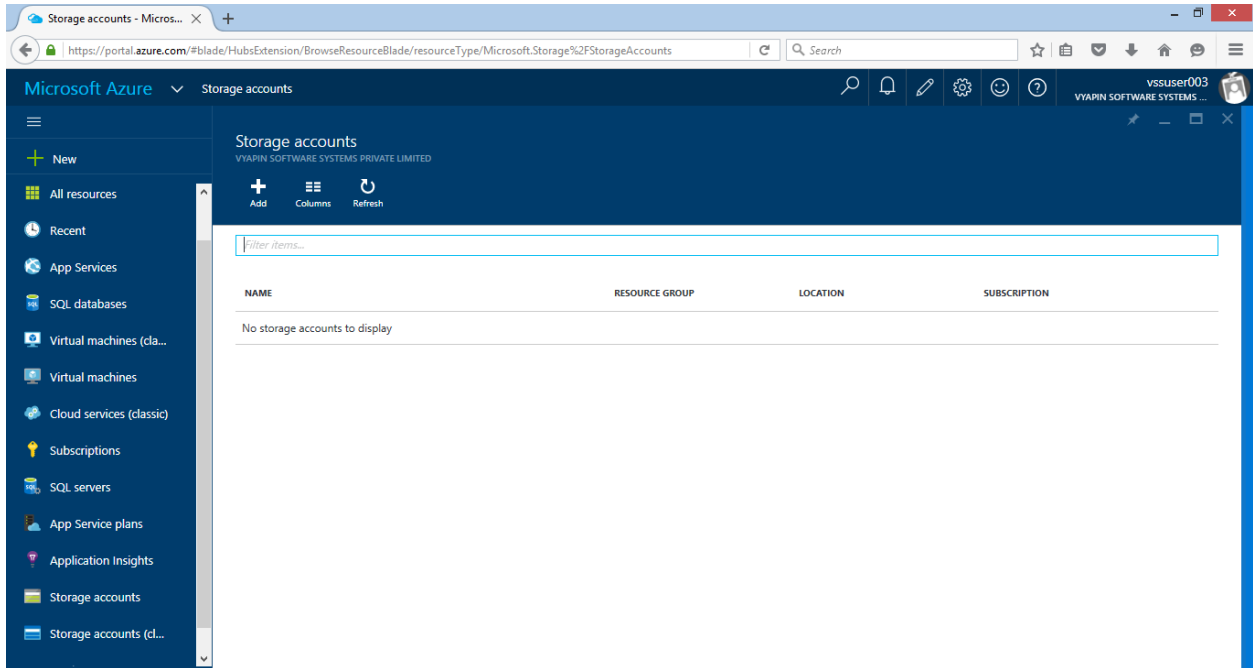
Click **Add** to create new storage account for Dockit 365.

Create storage account

* Name

dockit365stor ✓

.core.windows.net

* Type

Standard_LRS ›

Subscription

Visual Studio Premium with MSDN ▾

* Resource group

Default-Storage-SoutheastAsia ›

New

Location

Southeast Asia ▾

☐ Pin to dashboard

Create

3. Select storage account type based on your budget and requirements. For illustration purposes, we use Locally Redundant Storage (LRS) account type. Once the account is deployed, the screen will be shown as below:

Storage accounts
VYAPIN SOFTWARE SYSTEMS PRIVATE LIMITED

➕ Add   ▦ Columns   ↻ Refresh

Filter items...

NAME	RESOURCE GROUP	LOCATION	SUBSCRIPTION
dockit365stor	Default-Storage-SoutheastAsia	Southeast Asia	Visual Studio Premium

4. Double-click the storage account 'dockit365stor' to view the entire settings as shown below.
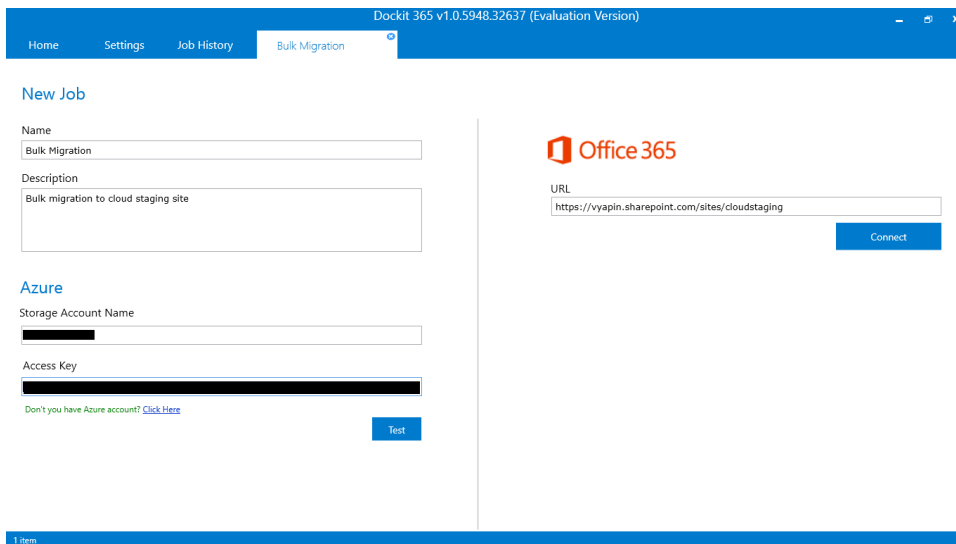

5. Click **Access Keys** option, you will see the details in a separate blade as below:
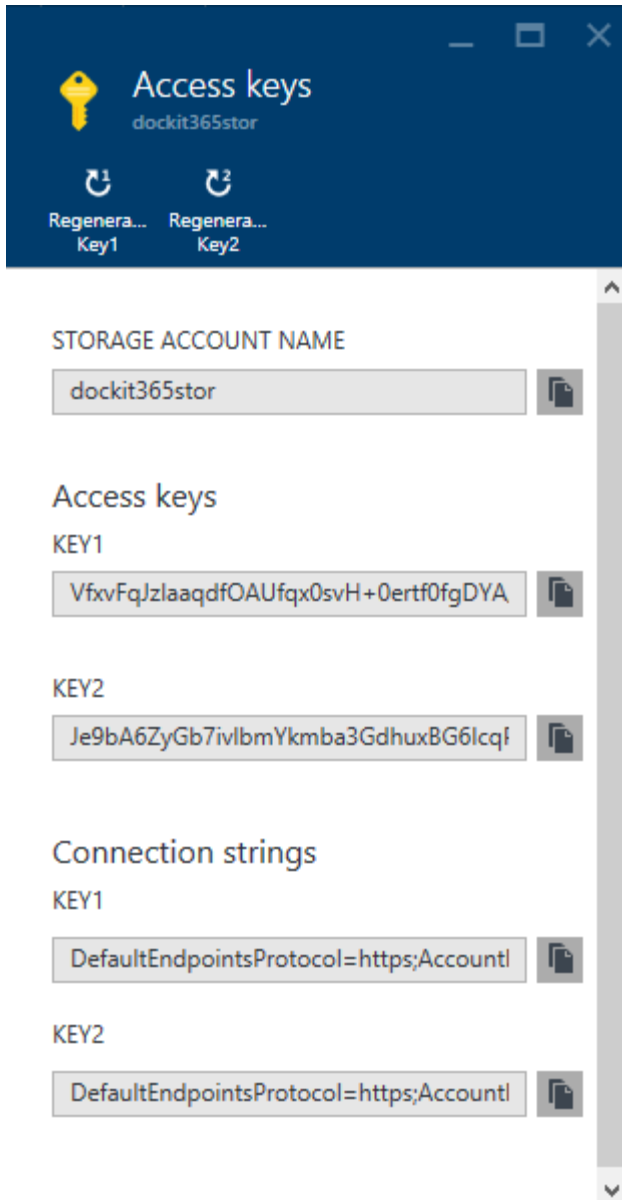
6. Please note down the STORAGE ACCOUNT NAME and any of the Access Keys (KEY1 or KEY2) that needs to be specified upon creating a new migration job in Dockit 365 application. Launch Dockit 365 application, Home screen will be shown as below.
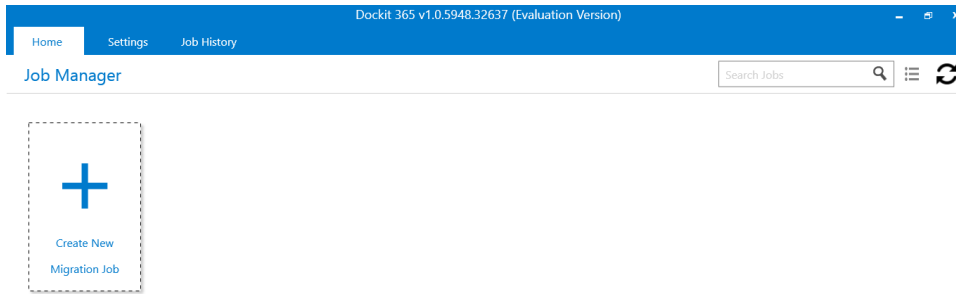
7. Clicking **Create New Migration** action will bring you to a new Tab, where you need to provide **Azure Storage Account Name** and **Access Key** information as shown below.

8. You are now ready to setup your migration job to Office 365 account.

Disclaimer

Contact information

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